



Statement of decisions made at a meeting of the **Executive**

Meeting date: **25 June 2020**

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Final date for Call-in under Overview & Scrutiny Procedure Rule 15: **7 July 2020**

Contact Officer: Democratic Services (01737 276182)

Democratic@reigate-banstead.gov.uk

ITEM

4. **COVID-19: RESPONSE AND RECOVERY**

That the Executive:

1. Records its thanks for the outstanding efforts of all members and Council staff in responding to the Covid-19 (Coronavirus) emergency
2. Agrees the approach for recovering from the emergency, including the approach to service & financial planning and continuing to deliver on the Council's ambitions as set out in Reigate & Banstead 2025.
3. Agrees the latest forecasts of the financial implications of the emergency which will be updated in June to form the basis for in-year financial reporting and the Medium Term Financial Plan review

Reason for decision:

- i. To put on record the Executive's appreciation for the hard work and dedication of members and Council staff in supporting the borough and its residents through these unprecedented times
- ii. To formalise the Council's recovery plans and set the framework for the focus of service and business planning over the coming months.
- iii. To endorse current forecasts for the financial implications and the actions proposed to mitigate them.

Alternative options:

Recommendation 1:

- a. To formally record thanks for the response effort. This is the recommended option as it puts on record the Executive's thanks in relation to the Covid-19 response to date.
- b. Not to formally record thanks for the response effort. This option is not recommended as it misses the opportunity for the Executive to record its thanks to all those who have

worked so tirelessly to support our local communities through the recent crisis.

Recommendation 2:

- a. To agree the proposed approach to recovery. This is the recommended option. It will enable a managed approach to service recovery, corporate and financial planning whilst ensuring that the Council's work is appropriately targeted to meet the needs of local residents, communities and businesses.
- b. Not to agree the proposed approach to recovery. This option is not recommended. It is clear that there will need to be a considerable period of transition, and even at the end of this period, the Council will need to operate under 'new normal' circumstances. It is important that we plan for this.
- c. To agree an alternative approach to recovery. This option is not recommended. The proposed approach to recovery – alongside the usual process of service and financial planning and priority setting – enables comprehensive consideration of the Council's short, medium and long term response to Covid-19. To delay work on recovery whilst an alternative process is considered would put the Council on the back foot in terms of its planning.

Recommendation 3:

- a. To agree the financial forecasts. This option is recommended as it will allow them to be used as the basis for ongoing financial reporting and medium term financial planning.
- b. Not to agree the financial forecasts. This option is not recommended. It is important that the Council establishes a robust basis for its future financial reporting and planning, to enable transparency and ensure that our finances continue to be well managed.

Lead officer:

Chief Executive

5. QUARTERLY PERFORMANCE REPORT (Q4 2019/20)

1. To note the performance and risk management update for the fourth quarter of 2019/20
2. That the provisional Revenue Budget outturn position for 2019/20 and the transfer of £2.086 million unspent resources to General Fund Reserves be approved
3. That the provisional Capital Programme outturn position for 2019/20 and the carry-forward of £29.491 million of approved Capital Programme resources to 2021/20 be approved
4. To approve the new KPIs to be reported on for 2020/21 as detailed in section 5 of the report
5. To approve the new strategic risks for 2020/21 as detailed in section 6 of the report

Reason for decision:

To consider performance and risk management for 2019/20 and 2020/21, as well as to advise Members of the provisional Revenue and Capital expenditure for 2019/20.

Alternative options:

None.

Lead officer:

Head of Projects and Performance, Interim Head of Finance and Assets

6. SUPPLEMENTARY PLANNING DOCUMENTS

1. To adopt the revised Affordable Housing SPD, Barn and Farm Conversions SPD, Historic Parks and Gardens SPD and Reigate Town Centre Shop Front Design SPD
2. Revoke the current Affordable Housing Supplementary Planning Documents (SPD) (2014), the Appropriate Uses for Historic Barns Supplementary Planning Guidance (SPG) (1994), the Historic Parks and Gardens SPG (2001) and the Reigate Shop Front Design Guide SPG (1999)

Reason for decision:

Following the adoption of the Development Management Plan (DMP) in September 2019, four of the Council's SPDs/ SPGs have been revised to reflect changes in national and local planning policy.

Alternative options:

- i) Do not approve the revised SPDs. This option is not recommended as legislation requires that SPDs/ SPGs must not conflict with the adopted development plan.
- ii) Do not agree to revoke the current SPDs/ SPGs. This option is not recommended as legislation requires that SPDs/ SPGs must not conflict with the adopted development plan.

Lead officer:

Head of Planning

7. APPOINTMENTS TO THE BOARD OF THE BANSTEAD COMMON CONSERVATORS (2020)

That Mr D. Atkins and Councillor P. Harp be appointed to the Board of Banstead Commons Conservators.

Reason for decision:

To ensure that positions on the Board of the Banstead Commons Conservators are suitably filled.

Alternative options:

The Executive have the discretion to decide which nominees to appoint. Alternatively, the Executive may ask officers to seek new nominations.

Lead officer:

Head of Legal and Governance